



Creating connection & community for kids with food allergies

## 2024 Camp Blue Spruce

Job Title: **Kitchen Staff**  
Reports to: Kitchen Manager

### **Position Purpose:**

Kitchen staff assists the Chef Manager to create an allergy-friendly environment and cook three meals daily for children and adults with food allergies.

### **Essential Job Functions:**

1. Assist in the daily operations of the camp food service.
  - a. Works independently using menus and recipes provided by the Chef Manager to help prepare breakfast, lunch, snacks and dinner for campers and staff.
  - b. Uses commercial cooking equipment such as grills, ovens, mixers, slicers, steam tables, and burners.
  - c. Set up food, supplies, and utensils for dining hall distribution.
  - d. Store food and leftovers at proper temperature.
2. Keep Kitchen in sanitary condition
  - a. Clean the equipment after use and keep the kitchen area in sanitary condition.
  - b. Clean and maintain all food-preparation and storage areas.
  - c. Wash all dishes, serving and preparation equipment, and utensils according to regulated washing methods and temperatures.
  - d. Reduce waste, reuse items, and recycle as indicated through the camp's procedures.
3. Maintain and Organize Food
  - a. Physically move food items to ensure proper rotation,
  - b. Checks current inventory for freshness and adapts menus when necessary to avoid food waste. This includes a walk-in freezer, refrigerators and dry pantry.
  - c. Records supply usage for inventory and reorder purposes.
  - d. Reports shortages to the Chef Manager.
4. Participate in a timely evaluation process along with debrief to document learnings from the camp season.

### **Qualifications:** *(Minimum Education and Experience)*

- ◆ One year of experience as a cook in a commercial food service facility.
- ◆ Knowledge of food preparation and serving, storage of food and dishwashing procedures.
- ◆ Current Food Handler's License.
- ◆ High school diploma or equivalent combination of experience and education.
- ◆ Reliability and dependability
- ◆ Employees are required to maintain a drug/alcohol free workplace.

### **Knowledge, Skills, and Abilities:**

- ◆ Ability to make decisions independently and follow through fairly and objectively.
- ◆ Remain flexible and able to adapt to changes
- ◆ Valid first aid and CPR card is required.
- ◆ Act as a positive role model for other staff and campers.
- ◆ Excellent customer service skills.
- ◆ Respectful neat appearance.
- ◆ General awareness of dietary restrictions, food allergens, and cross-contamination protocols, preferred.

### **Physical Aspects of the Job:**

- ◆ Ability to lift and carry 30 pounds including unloading food, carry trays of dishes, lifting supplies and equipment as needed.
- ◆ Visual ability to identify and respond to environmental hazards.
- ◆ Physical ability to operate kitchen equipment according to safe recommended methods.
- ◆ Physical mobility and endurance to perform tasks while standing for long periods of time (60 minutes or more).
- ◆ Determine cleanliness of dishes, food surfaces, and kitchen area.
- ◆ Requires on-site living, including shared staff quarters.
- ◆ Occasional exposure to adverse weather and environmental conditions.
- ◆ Must be willing to work various shifts; days, early evenings, weekends.
- ◆ Extensive standing and walking.

### **Salary Information**

\$750/week.

### **Application Information**

Apply online at: <https://bluespruce.campbrainstaff.com>

### **Questions**

Contact: Sarah Hinton - Camp Director, [program@campbluespruce.org](mailto:program@campbluespruce.org)

*Some physical requirements of the Extra Allergy Coordinator position could be endurance including prolonged standing, some bending, stooping, walking long distances, hiking, climbing, and stretching; requires normal range of hearing and eyesight to record, prepare, and communicate appropriate information and the ability to lift up to 50 lbs; willing to live in a camp setting and work irregular hours with limited or simple equipment and facilities; and with daily exposure to the sun, heat, and animals such as bugs, snakes, bats, etc.*